



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 P.M. Multi-Service Center, Room 320, 48 Marion Road, Wareham, MA

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **ANNOUNCEMENTS**
4. **CITIZENS PARTICIPATION**
5. **DISCUSSION WITH MASS DOT RE: RTE 6 & 28**
6. **DISCUSSION RE. WESTFIELD**
7. **HEALTH DEPARTMENT REPORT – 118 SANDWICH ROAD**
8. **CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - (i) Invoice #1 (80379690/3) for \$24,964.03, Contract #3.
 - (ii) Invoice #12 (80381888/26) for \$60,039.97, Contract #2.
 - (iii) Invoice # 13 (80381887/25) for \$8,280.31, Contract #2.
 - (iv) Invoice #12 (80379679/24) for \$9,864.38, Contract #2.
 - (v) Invoice # 15 (80379676/27) for \$1,632.27, Contract #1.
 - (vi) Invoice # 17 (80381886/31) for \$809.07, Contract #1.
 - (vii) Invoice #16 (80379674/30) for \$1,137.78, Contract #1.
 - b. Authorization to approve and sign the legal bills, Invoice # 2003054 for \$314.50 , Miyares & Harrington LLP.
 - c. Approval of regular session meeting minutes: March 22, 2011, April 5, 2011, and May 23, 2011. Executive Session: March 22, 2011.
9. **LICENSES & PERMITS**

None
10. **TOWN ADMINISTRATOR'S REPORT**
 - a. Leadership Team.
 - b. Massachusetts Department of Revenue.

Continued – Board of Selectmen/Sewer Commissioners Meeting Agenda 11/8/2011

- c. Wareham District Court.
 - d. Massachusetts Municipal Association (MIIA).
- Status Report of ongoing issues/projects.

11. TOWN BUSINESS

- a. Discussion re. transportation.
- b. Any town business.

12. SEWER BUSINESS

- a. Sewer Extensions.
- b. Any sewer business.

13. LIAISON REPORTS

14. ADJOURNMENT

15. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

11/15/2011

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: November 8, 2011
Date of Transcription: November 10, 2011
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

Chairman Cruz called the meeting to order at 7:00 pm.

2. ROLL CALL

Selectmen Present: Walter B. Cruz, Sr., Chairman
Stephen M. Holmes, Clerk
Cara A. Winslow left at 8:40 pm
Ellen M. Begley
J. Michael Schneider

Also present: Mark J. Andrews, Town Administrator

3. ANNOUNCEMENTS

Selectman Holmes congratulated on behalf of the Board of Selectman and the Town of Wareham the Wareham Lady Vikings team on making it to the playoffs for the first time in Wareham's history.

St. Patrick's annual holiday fair will be held on Saturday, November 26th from 9am – 2pm.

Friends of Elderly will be having its Christmas party December 14th at noon for seniors 60+ at the multi service center. Cost for tickets are \$10.

Elvis show is coming November 19th at 8pm at the Elks. Cost for tickets are \$10 and the doors open at 7:30 pm.

The Veterans Day parade will start at 10:30 am on Friday, November 11th.

The Boys and Girls Steak and Dinner will be held on Monday, November 14th at the Century House in Acushnet

November 19th from 9am – 2pm the First Congregational Church will be having its harvest and holly fair.

They are still collecting candy for the troops at the Wareham Crossing and drop it off until November 14th.

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-8-11 (CONT'D)

Until November 13th the Community Baptist Church is having it's 4th annual backpack ministry. Toiletries donations can be dropped off at the church located on Front Street in Marion.

The Narrows is teaming up with the Tara Dean studio to help fight hunger. They will be collecting non-perishable food items from now until November 23rd.

On December 17th a fundraiser will be held for the families that lost their possessions in the recent fire on Main Street.

America Recycles Day will be held on November 15th from noon to 3pm prizes will be handed out and raffles will be taking place. For more information, call 508-291-6520

4. CITIZENS PARTICIPATION

Present before the board: Bob White

Mr. White spoke about the Veteran's Day Parade and the festivities to follow.

Present before the board: Sandy Slavin

Ms. Slavin asked if the board had any status on the Board of Sewer Commissioners that were voted at the Fall 2010 Town meeting? Selectman Holmes called the town clerk a couple of weeks ago and the article has passed and the plan is to have it on the ballot in April. She also read an article that the town received an additional \$121,000 funds from the state and wanted to remind people that the town voted to appropriate \$75,000 for an upgrade for the Multi Service Center generator. Mr. Andrews stated that the generator is of some concern and sure that it would be fully discussed. Ms. Slavin stated that several weeks ago she had a question about signage and painting on Narrows Road and was told there was a chain of command that she should go thru and she has checked the towns website and cannot find anything that states she should have gone to the clerk, or police dept, etc. Chairman Cruz said that she could always see Mr. Andrews on Thursdays from 3:00 pm- 4:30 pm and informed her that she can always check with Municipal Maintenance regarding any road issues and for street signs she should contact the police department. Selectman Holmes stated that since they did appoint the Board of Road Commissioners and Chief Stanley is the Chairman of the committee she should contact him with any road issues. Ms. Slavin also asked if they have a cost for the moving of the three pumping stations in phase II?

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-8-11 (CONT'D)

Present before the board: Larry Gaines

He stated that the people that lost everything in the fire can contact the outreach and they can give a necessity card and they should contact Yvonne Stone. Mr. Gaines also stated that they need to have at least 50 reservations for the Elvis show in and paid for in order for them to have the buffet. If people just want to show up to dance and see the show the tickets would only be \$7 per person. The dining for a cause will take place on December 7th at 99 restaurant.

5. DISCUSSION WITH MASS DOT RE: RTE 6 & 28

Present before the board: Pam Hasner, Carrie LaVallee and Bill Travis

Ms. Hasner said this is a very important project on the local, state and regional level and will do everything possible to advance this project. She said the project would begin just west of the lights at home depot and extends 2.7 miles to the bridge over the Cohasset narrows. The project would consist of 4 travel lanes and new traffic signals, shoulders that don't exist right now along with a median along with sidewalks on both sides of the road. Ms. Hasner stated that the project is 25% completed in the design stage and is under review with the Mass DOT and the complicated part would be the right of way for over 300 parcels. The project would expect to go out for bid in about 2 years. Ms. LaVallee stated that they would also be holding a public hearing for the residents to comment on. Selectman Holmes expressed some concerns with the town taking over ownership of the road once the project is complete and concerned about the equipment that would be needed in order to maintain the road and snowplow.

6. DISCUSSION RE: WESTFIELD

Selectman Holmes stated that a meeting as been scheduled for 6pm on November 15th with Westfield Committee.

Mr. Andrews stated that an email blast went out to prospective bidders on November 4th and he has an update from Susan Green on the RFP reminder on November 4th and also on November 8th. The deadline is November 19th at 3:00 p.m. and Mr. Andrews thanked Susan Green for her help in getting this done.

7. HEALTH DEPARTMENT REPORT – 118 SANDWICH ROAD

Mr. Andrews stated that this has been an ongoing problem for sometime and went over the update that Mr. Ethier the Health Agent has supplied. Mr. Either has been asked to attend next weeks meeting. Selectman Winslow didn't want this to wait another week and stated that this pile is a safety hazard and would

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-8-11 (CONT'D)

like to make a motion based on the letter provided by Mr. Ethier. Selectman Winslow stated that she would like to make a motion based on the letter received from Mr. Ethier.

MOTION: Selectman Winslow moved that the Board of Selectmen call a hearing under Chapter 139, Section 1 which gives the right under the nuisance of the neighborhood to clean up the debris on behalf of the town in accordance with the notification standards set forth in the law. Selectman Cruz seconded. Selectman Begley stated for discussion and went on to say that this has been before the board of health almost monthly and apparently the gentlemen from this home has been on the radar for some time. The fire happened last January and it's been discussed as being an attractive nuisance and stated that if a child went in and fell into that debris you would never know. She stated the owner of the property has no financial means whatsoever to clean up this property and feels it's overwhelming for them. Selectman Schneider stated that he also agrees and questioned the status of the court case. Discussion ensued and Selectman Winslow & Cruz withdrew the first motion.

MOTION: Selectman Winslow moved that the board order a hearing under Chapter 139, Section 1 which gives us the right based on a nuisance of the neighborhood to clean up the debris at the location of 118 Sandwich Road. Selectman Schneider seconded.

VOTE: 5-0-0 (Unanimous)

8. CONSENT AGENDA

A. Authorization to sign bills and documents, etc.

Present before the board: Mike Guidice, CDM & Mark Gifford

(i) Invoice #1 (80379690/3) for \$24,964.03, Contract #3

MOTION: Selectman Winslow moved to hold off on paying this bill. Selectman Holmes seconded.

VOTE: 3-1-0 (Selectman Cruz opposed)

(ii) Invoice #12 (80381888/26) for \$60,039.97, Contract #2

MOTION: Selectman Holmes moved to approve payment in the amount of \$60,039.97 for services from June 26, 2011 through August 20, 2011. Selectman Begley seconded.

VOTE: 4-0-0 (unanimous)

(iii) Invoice # 13 (80381887/25) for \$8,280.31, Contract #2

MOTION: Selectman Holmes moved to approve payment in the amount of \$8,280.31, Contract #2 from July 24, 2011 to August 20, 2011. Selectman Begley seconded.

VOTE: 4-0-0 (unanimous)

(iv) Invoice # 12 (80379679/24) for \$9,864.38, Contract #2

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-8-11 (CONT'D)

MOTION: Selectman Holmes moved to approve payment in the amount of \$9,864.38, Contract #2 from June 26, 2011 through July 23, 2011. Selectman Begley seconded.

VOTE: 4-0-0 (unanimous)

(v) Invoice # 15 (80379676/27) for \$1,632.27, Contract #1

MOTION: Selectman Holmes moved to approve payment in the amount of \$1,632.27, Contract # 1 from June 26, 2011 through July 23, 2011. Selectman Begley seconded.

VOTE: 4-0-0 (unanimous)

(vi) Invoice # 17 (80381886/31) for \$809.07, Contract #1.

MOTION: Selectman Holmes moved to approve payment in the amount of \$809.07, Contract #1 from July 24, 2011 through August 20, 2011. Selectman Begley seconded.

VOTE: 4-0-0 (unanimous)

(vii) Invoice # 16 (80379674/30) for \$1,137.78, Contract #1

MOTION: Selectman Holmes moved to approve payment in the amount of \$809.07 June 26, 2011 through July 23, 2011. Selectman Schneider seconded.

VOTE: 4-0-0 (unanimous)

Mr. Guidice was before the board with an overview and stated that all four of the pumping stations have been started and tested on Friday they will be testing noise and the paving has also been completed. They issued the punch list to the contractor and they are working on those issues over the next several weeks.

B. Authorization to approve and sign the legal bills, Invoice # 2003054 for \$314.50 for Miyares & Harrington, LLP.

MOTION: Selectman Holmes moved to approve payment of Invoice # 2003054 in the amount of \$314.50. Selectman Schneider seconded for discussion. Selectman Schneider questioned if either the Town Administrator or the Board of Selectmen approved this call? Mr. Andrews said that this was in regards to the Bay Pointe situation. Selectman Begley questioned why CEDA didn't call Attorney Bowen or Tallerman on this matter? Mr. Andrews said that Mr. Miyares has been the CEDA Attorney since he's been here. Some discussion ensued.

VOTE: 4-0-0 (unanimous)

C. Approval of regular session meeting minutes: March 22, 2011, April 5, 2011 and May 23, 2011. Executive session: March 22, 2011

MOTION: Selectman Holmes moved to approve meeting minutes of March 22, 2011. Selectman Cruz seconded.

VOTE: 2-0-2 (Selectman Begley & Schneider abstained)

MOTION: Selectman Holmes moved to approve the meeting minutes of April 5, 2011. Selectman Cruz seconded.

VOTE: 2-0-2 (Selectman Begley & Schneider abstained)

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-8-11 (CONT'D)

MOTION: Selectman Holmes moved to approve the meeting minutes of May 23, 2011. Selectman Begley seconded.

VOTE: 4-0-0 (unanimous)

MOTION: Selectman Holmes moved to approve and hold the executive session meeting minutes of March 22, 2011. Selectman Cruz seconded.

VOTE: 2-0-2 (Selectman Begley & Schneider abstained)

9. **LICENSES & PERMITS**

(NONE)

10. **TOWN ADMINISTRATOR'S REPORT**
LEADERSHIP TEAM UPDATE

Carrie Lavalley, MassDot will present the board with an update on Routes 6/28.

Denise Medeiros to update the board regarding State Aid to our Library.

Present before the board: Denise Medeiros

Ms. Medeiros stated that they are fully compliant with the hours open at the library based on the population. She stated currently the library is open 40.5 hours per week, which is the minimum compliance. Also the Library is at full compliance with the Materials expenditure as well. The town is not meeting the FY12 The Municipal Appropriation requirement and they cannot be certified unless they have a waiver of the MAR and she stated that they have applied for it and she has received an email that the application has been received and they have everything they needed. With certification they would retain access to services and they could borrow materials from any other certified library in Massachusetts and retain access to the MBLC services.

Town Accountant – As specified at the November 1, 2011 Board of Selectmen's meeting, Rich Bowen, Town Counsel worked with Selectman Steve Holmes on drafting a contract with the Bay State Municipal Accounting Group (BMAG), (please see attached). Mr. Justin Cole of BMAG worked to finalize the details with our Team. Mr. Andrews wanted to thank everyone for their fine work as Mr. Cole started work on Friday, November 4, 2011.

MASSACHUSETTS DEPARTMENT OF REVENUE

Ms. Grace Sandell, Certification Field Supervisor, Bureau of Local Assessment of Massachusetts DOR conducted a site visit on Tuesday, November 1st to Friday. Her review was scheduled with Ms. Elsa Miller, Director of Assessment and our Assessment Team along with

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-8-11 (CONT'D)

representatives from Vision Appraisals. This is part 8 of our Tri-Annual Review and processing our setting of the tax rate.

WAREHAM DISTRICT COURT

Mr. Andrews updated the board on a letter received from Chief Justice of the District Court regarding the Wareham District Court.

MASSACHUSETTS MUNICIPAL ASSOCIATION (MIIA)

On November 3, 2011, Susan Green and Mr. Andrews met with Mrs. Adrienne Magnolia and Mr. David Labonte to review our insurance and loss prevention programs. Our efforts centered upon new classes for Worker's Compensation Risk Management; Workers Compensation Administration and overall Risk Management. These new classes are being designed and developed for our Leadership Teams.

11. TOWN BUSINESS

A. Discussion re: Transportation

Mr. Andrews stated that at the last week at their meeting they came up with a draft motion that he provided to the board. The motion read to engage College and or University students to develop and complete a comprehensive financial study of the busing and transportation needs of the town and make recommendations of that study. Selectman Winslow asked if the analysis being done would be in dollars over time or current? Mr. Andrews stated that the analysis would be in current dollars. Selectman Winslow stated the only suggestion she has on the draft motion is that they include a committee to review and advise and potentially implement at the conclusion of this study. Selectman Schneider stated that the Capital Planning has been looking at this for a couple of years and not sure what is going to change. Selectman Holmes would like to add until the study is complete there is to be no borrowing, leasing or purchasing of any school busses. Selectman Begley stated she needs to disagree with the motion however she does agree with the graduate students working on the study and does agree with the members of the board. She stated we need to know what this will cost the town 5,10,15 even 20 years down the line. Selectman Begley would prefer to have a committee that would oversee the students and having a member of the Finance committee, Board of Selectmen, School Committee along with a member of the Capital Planning Committee and three Citizens at Large. Chairman Cruz stated that the Capital Planning Committee would be overseeing the graduate students.

MOTION: Selectman Winslow moved to request the Chair of the Capital Planning Committee to engage College and or University Students to develop and complete a comprehensive study of the busing and transportation needs of

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-8-11 (CONT'D)

the Wareham Public School District. Said study shall include the following components: A complete analysis of the busing and transportation needs of the Wareham Public School District including our current state, cost of operation and safety standards. An evaluation of privatizing the buses and transportation needs of the Wareham Public School District including costs and impacts on safety. The comprehensive study is due no later than March 1, 2012. A presentation of the completed comprehensive study will be made at a public meeting that includes: The Wareham Board of Selectmen, the Wareham School Committee, The Wareham Finance Committee and the Wareham Capital Planning Committee. Until the study is complete there shall be no borrowing, leasing or procurement of any kind of a school bus. The Board of Selectmen upon being presented the comprehensive study shall appoint a committee to review the feasibility of the options contained in the study, said committee shall serve as an RFP committee, an implementation committee and compete any other tasks the Board of Selectmen deems necessary. The committee shall include a member of the Board of Selectmen, Finance Committee, School Committee, Capital Planning Committee and three (3) members at large. Selectmen Holmes seconded.

VOTE: 5-0-0 (Unanimous)

B. Any town business

Chairman Cruz stated that CPC wanted permission to use Town Counsel and he wanted to recuse himself since he's on the Wareham Historical Society. Mr. Andrews stated that they needed some legal advise on a project they were working on.

MOTION: Selectman Holmes moved to allow the CPC to contact Town Counsel. Selectman Begley seconded.

VOTE: 3-0-1 (Selectman Cruz abstained)

12. SEWER BUSINESS

A. Sewer extensions

114 Parkwood Drive, Mary Cowan, Wareham, MA –Betterment was paid in full and per the Wareham Water Department the water to the property was shut off in July 2001 and the meter was pulled.

MOTION: Selectman Begley moved that the Board of Sewer Commissioners grant an extension at the property located at 114 Parkwood Drive. Selectman Cruz seconded.

VOTE: 3-1-0 (Selectman Schneider opposed)

10 Datewood Street, Kathleen Greene Wareham, MA – Betterment is to be paid over the course of time. Per the Wareham Water Department water to the property was shut off March 3, 2011.

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-8-11 (CONT'D)

MOTION: Selectman Begley moved that the Board of Sewer Commissioners grant an extension at the property located at 10 Datewood Street. Selectman Holmes seconded.

VOTE: 3-1-0 (Selectman Schneider opposed)

B. Any sewer business

Some discussion ensued about properties that have not tied into sewer yet. Mr. Campinha would like permission from the board to write a letter to the Town of Bourne. When the pumping station on Depot Street went down during Tropical Storm Irene they stepped up to the plate and shut down everything for them.

13. LIAISON REPORTS

Selectman Begley stated that there is no board of health meetings this month due to a lack of a quorum since one member will be away for the beginning of the month and the other at the end of the month.

MOTION: Selectman Schneider moved to go beyond the hour of 10:00 p.m. Selectman Begley seconded.

VOTE: 4-0-0 (unanimous)

Selectman Schneider asked that the board bring up at the next meeting an appointment made on the Conservation Commission where the individual hasn't shown up to any meetings since being appointed. Selectman Holmes stated that he did call the person and asked him why he wasn't attending the Conservation Commission meetings and he explained that he was working out of town and hadn't had a chance and apologized. Selectman Begley feels that the board should hold the hearing since he has missed three consecutive meetings.

14. ADJOURNMENT

MOTION: Selectman Cruz moved to adjourn the meeting. Selectman Holmes seconded.

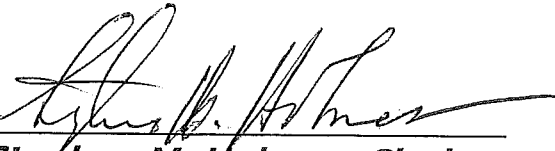
VOTE: 4-0-0 (unanimous)

15. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted
Janet Wilson
Department Assistant

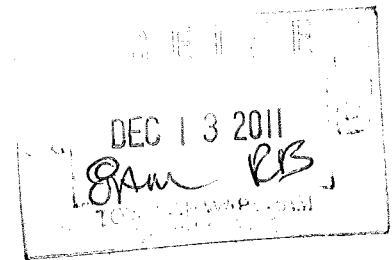
SELECTMEN/SEWER COMMISSIONERS MEETING - 11-8-11 (CONT'D)

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 12-6-11

Attest: 
Stephen M. Holmes, Clerk

Date Signed: 12-8-11

Date sent to the Town Clerk: 12-9-11





TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 P.M. Multi-Service Center, Room 320, 48 Marion Road, Wareham, MA

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS**
- 4. CITIZENS PARTICIPATION**
- 5. DISCUSSION RE. WESTFIELD**
- 6. GATEWAY CHAMBER OF COMMERCE – OPEN FOR BUSINESS**
- 7. CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - (i) Invoice #1 (80379690/3) for \$24,964.03, Contract #3.
 - b. Authorization to approve and sign the legal bills.
 - c. Approval of regular meeting minutes: July 12, 2011, July 26, 2011, October 25 2011, November 1, 2011
 - d. Appointments/Interviews to boards, committees & commissions: Affordable Housing Trust Fund, Board of Health, Marine Resources Commission, and Minot Forest Committee
- 8. LICENSES & PERMITS**
 - a. Yearly review of Earth Removal Permit by Highland, Inc., 71 Adams Street, Braintree for the property on Assessors' Map 128, Lot F (off Glen Charlie Road) in accordance with Div. IV, Art. II Earth Removal Regulations for the Town of Wareham.
- 9. TOWN ADMINISTRATOR'S REPORT**
 - a. Leadership Team.
 - b. Wareham's Veterans Day activities and parade.
 - c. New state community innovation challenge grants.
 - d. Regional Town Administrators meeting update.

Status Report of ongoing issues/projects.

10. TOWN BUSINESS

- a. Tremont Nail Committee.
- b. Discussion re. CEDA Director – job description and posting.
- c. Powers and Sullivan
- d. Sewer Commissioner Election.
- e. Any town business.

11. SEWER BUSINESS

- a. Any sewer business.

12. LIAISON REPORTS

13. ADJOURNMENT

14. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

12/12/2011

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: November 15, 2011
Date of Transcription: November 16, 2011
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Walter B. Cruz, Sr., Chairman
Stephen M. Holmes, Clerk
Cara A. Winslow
Ellen M. Begley
J. Michael Schneider

Also present: Mark J. Andrews, Town Administrator

3. ANNOUNCEMENTS

Selectman Holmes read a letter from a resident thanking everyone for their tribute to our Veterans.

Public Hearing on the expansion of the Point Independence Yacht Club will be held on Thursday, November 17th at 2:00 pm at the Wareham Town Hall.

On December 2, 2011 the Saints & Singers will be at the First Congregational Church from 7:30 p.m to 9:00 p.m.

The American Red Cross will be having a blood drive at the First Congregational Church on November 23rd from 9:00 a.m. to 1:30 p.m.

The Wareham Historical Society will host a program on November 21st at 7:00 p.m. at the Methodist Meeting House.

If anyone is interested in being a personal shopper for a kid please contact Sally Morrison.

The Wareham Friends of the Elderly November fun night is has been revised and the cost is now only \$7 per person and no buffet will be served on Saturday November 19th.

On November 19th from 9:00 a.m. to 2:00 p.m. at the Roland Thatcher Fellowship Hall they will be having their Harvest and Holly Fair

On November 26th from 9:00 a.m. to 2:00 p.m at St. Patrick's Hall they will be having their annual Holiday Fair. Call 508-295-2411 to reserve a table.

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-15-11 (CONT'D)

The Narrows is teaming up along with Tara Dean Studios to fight hunger until November 20th.

The Wareham Friends of the Elderly on December 7th will be having a fundraiser at the 99 Restaurant 15% of the proceeds will benefit the Friends of the Elderly.

On December 14th there will be a Christmas Party at 12:00 p.m. for seniors 60+ the cost is \$10 must be reserved by December 12th.

At the Wareham Middle School Auditorium on December 17th at 2:00 p.m. they will be having a Christmas wiggles tribute.

There will be a benefit at Stevie' B's Onset Sports on December 17th from 1:00 p.m to whenever for the family of the recent fire on Main Street. Tickets are available at the door.

Friends of the Library will be having its Christmas Fair on December 3rd.

The Dick Melloni toy drive dinner will be held at the Elks on December 3rd and tickets are \$20.00.

The Garden Club is having it's annual fair on December 3rd

4. CITIZENS PARTICIPATION

Present before the board: Sandy Slavin

Ms. Slavin thanked the Municipal Maintenance Department for their hard working on the plaques of all the Veterans from Wareham. She also asked if anyone was starting to work on the 275th anniversary of the town of Wareham 2014 of the 200th anniversary of invasion of the nimrod? Ms. Slavin stated that she apologizes if it appeared that she was coming across negative but she was just asking questions that she thought the people in the town wanted to know.

Present before the board: David Walton

Mr. Walton stated that he watched the meeting last week about the discussion of rte 6 & 28 and said speaking from experience the current plans will not work and the only way to make the stretch of road safer would be to place jersey barriers with chain links onto. He also suggested that all the buses be sold and the town should look for vendors.

Present before the board: Tracey McCarthy, Chairman of the Cape Cod Canal Chamber of Commerce

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-15-11 (CONT'D)

Ms. McCarthy was before the board asking that the chamber be added to one of their future agendas.

Present before the board: Diana Taylor Roderick, 116 Sandwich Road resident
Ms. Roderick stated that the property located on 118 Sandwich Road is a hazard and she has been to the Board of Health and wanted to know what the board is planning on doing? Mr. Andrews said that a hearing as been ordered on December 6th.

Present before the board: MaryAnn Riendeau
She was before the board asking if the DEP and the Conservation Commission have been invited to attend the hearing on the Sandwich Road property? Mr. Andrews said this is a local matter.

Present before the board: Larry Gaines
Mr. Gaines stated that the elderly fire victims should call 508-295-7595 he also said that the age for the Wiggles show should be 9 and under not 12 and under.

5. DISCUSSION RE: WESTFIELD

There will be a workshop on December 3rd from 8:30 a.m. to 11: 30 a.m in the Selectmen's meeting room.

6. GATEWAY CHAMBER OF COMMERCE – OPEN FOR BUSINESS

Present before the board: Patricia Muraco, Amit Johar & Bernie Sohn
Ms. Muraco gave a brief overview of the Gateway Chamber of Commerce and stated they are open for business. For more information log on to www.gatewaychamberofcommerce.com or call 508-273-7050. Discussion ensued.

7. CONSENT AGENDA

A. Authorization to sign bills and documents, etc.

(i) Invoice #1 (80379690/3) for \$24,964.03, Contract #3.

MOTION: Selectman Holmes moved to approve payment of Invoice #1 for the sum of \$24,964.03 under contract #3. Selectman Winslow seconded. Selectman Schneider asked what account would the funds be paid from? Mr. Campinha said that back in the May 2006 town meeting the town was authorized to borrow \$1.5 million to do a design on 7 areas and this invoice would be completion of that.

VOTE: 3-2-0 (Selectman Begley & Schneider opposed)

B. Authorization to approve and sign legal bills. (none)

C. Approval of regular meeting meetings: July 12, 2011, July 26, 2011, October 25, 2011, and November 1, 2011.

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-15-11 (CONT'D)

MOTION: Selectman Holmes moved to approve the meeting minutes of July 12, 2011. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Holmes moved to approve the meeting minutes of July 26, 2011. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Holmes moved to approve the meeting minutes of October 25, 2011. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Holmes moved to approve the meeting minutes of November 1, 2011 as written that Mrs. Winslow was present. Selectman Winslow seconded

VOTE: 5-0-0 (Unanimous)

D. Appointments/Interviews to boards, committees & commissioners:
Affordable Housing Trust Fund, Board of Health, Marine Resources
Commission, and Minot Forest Committee

Present before the board: Steve Sooy

Mr. Sooy was seeking appointment to the Affordable Housing Trust Fund and gave an overview of his experience.

MOTION: Selectman Winslow moved to appoint Steven Sooy as a member to the Affordable Housing Trust Fund to a term to expire no later than June 30, 2013. Selectman Holmes seconded.

VOTE: 3-2-0 (Selectman Begley & Schneider opposed)

Selectman Holmes spoke about a vacancy that exists for a full time member, three applicants have expressed interest. Some discussion ensued.

MOTION: Selectman Winslow moved to appoint Robert Brady to a full membership position to a term to expire no later than June 30, 2012. Selectman Holmes seconded. Selectman Begley stated that the conduct of the associate members have been some concern to the Board of Health.

VOTE: 2-3-0 (Selectman Begley, Schneider & Cruz opposed)

MOTION: Selectman Holmes moved to appoint Frank DeFelice as a full member to a term to term to expire no later than June 30 2012. Selectman Winslow seconded. Selectman Begley stated that currently there is an ongoing complaint on this associate member.

VOTE: 3-2-0 (Selectman Begley & Schneider opposed)

Teddy O'Rourke was to be interviewed by the Board of Selectmen for the vacancy on the Marine Resources Commission. Mr. O'Rourke wasn't in attendance.

Ms. Duquette was to be interviewed by the Board of Selectmen for the vacancy on the Marine Resources Commission. Ms. Duquette wasn't in attendance.

8. LICENSES & PERMITS

- A. Yearly review of Earth Removal Permit by Highland, Inc., 71 Adams Street, Braintree for property on Assessors' Map 128, Lot F, (off Glen Charlie Road) in accordance with Div. IV, Art. II Earth Removal Regulations for the Town of Wareham.

Present before the board: John Churchill, JC Engineering, Attorney Bello
The board had some discussion as to why they were before the board regarding the Earth Removal Permit. Chairman Cruz asked that Mr. Churchill provide the office with up to date status reports.

9. TOWN ADMINISTRATOR'S REPORT

LEADERSHIP TEAM UPDATE

Myles Burke to update the Board on 2 Sarabeth Enforcement orders.
Mr. Burke spoke about the violations at 2 Sarabeth and stated that he would be Meeting with Town Counsel later in the week.

MOTION: Selectman Winslow moved that Town Counsel draft a letter to Mr. Sergi advising him that the town intends at this point to fine him every single day that the vehicles are on the property and it will seek any all means including a lien on his property and denying him work in the town based under our bylaw until such time as he removes the vehicles and pays his fines. Selectman Cruz seconded. Selectman Begley stated that she agrees with Selectman Winslow but would like the motion to read to authorize the Town Administrator and Mr. Burke to pursue this further with Town Counsel. Selectman Winslow stated that she feels it's important this individual understands these will not be tolerated. Selectman Holmes would like to have the motion just state that the board would allow Mr. Burke to continue to pursue this. Some discussion ensued.

MOTION: Selectman Schneider moved to authorize Mr. Burke to continue to work with Town Counsel to bring to the Board of Selectmen a definitive answer to this problem. Selectman Begley seconded.

VOTE: 5-0-0 (unanimous)

WAREHAM'S VETERANS DAY ACTIVITIES AND PARADE

On Friday, November 11, 2011, Mr. Andrews attended the Veteran's Day activities and parade along with members of the Board of Selectmen, our Legislative Delegation and noted dignitaries from the area of Veterans' Affairs.

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-15-11 (CONT'D)

The Wareham Veterans Council was represented by Chairman Jim Newman, Mr. Bob White, Ms. Sharon Boyer and Mr. John Wagner. The event was complimented with a "pot luck" luncheon at the Multi-Service Center café. Mr. Andrews stated that all of the participants enjoyed a Great Day!

NEW STATE COMMUNITY INNOVATION CHALLENGE GRANTS

On Monday, November 7, 2011, Lt. Governor Timothy Murray and Secretary of Administration and Finance Jay Gonzalez announced the creation of New Community Innovation Challenge Grants as a \$4 million program for Regionalization and Efficiency Initiatives (please see attached). In essence, these new grants support regional planning and partnerships. Also, the funding is targeted for improvements to the efficient delivery of municipal services. Eligible applicants include: municipalities, regional schools, school districts, consulting forming a regional school district or regionalizing services and regional planning agencies and councils of governments. Mr. Andrews is evaluating ideas for a grant proposal and welcome your input and support.

REGIONAL TOWN ADMINISTRATORS MEETING - UPDATE

On Wednesday, November 09, 2011, Mr. Andrews attended the Regional Town Administrator's meeting held at Mattapoisett. We discussed a myriad of municipal issues, including: Health Care, Regional Grants, Funding for the new fiscal year – FY2013, and other planned efficiencies. We had a detailed discussion and shared program information on various initiatives. The feature presentation was made by Mr. Daniel Gallagher of OPEN CAPE, a non-profit corporation working to construct a core fiber optic backbone on Cape Cod with extensions to two major regional network connection centers in Providence and Brockton. He is reviewing this program with Matt Underhill and regional opportunities with regard to the new state "Community Innovation Challenge Grants".

10. TOWN BUSINESS

A. Tremont Nail committee

Present before the board: Alan Slavin

Mr. Slavin spoke about the original set up of the committee and about the lack of quorum. Some discussion ensued on the makeup of the Tremont Nail Masterplan Committee.

MOTION: Selectman Begley moved that the Tremont Nail Masterplan Committee consist of (1) of the Planning Board by and from that board, (1) member of CEDA by and from that board (1) member of Historical Commission by and from that board (1) member of the Historical Commission by and from that board and (3) Citizens at-large and the three citizens at-large shall not serve on the four mentioned boards. Selectman Holmes seconded.

VOTE: 3-2-0 (Selectman Winslow & Cruz opposed)

Mr. Slavin stated that he along with Mr. Newman are both on other boards and he is a member of Planning Board and stated that he would have to resign as at-large member due to the motion. Selectman Begley stated that perhaps he should be a planning board member so that he doesn't have to resign.

B. Discussion re: CEDA Director – job description and posting
Selectman Holmes stated that he would like the post as quickly as possible for a permanent CEDA Director.

MOTION: Selectman Holmes moved to put out an RFP and post the position of a CEDA Director in the Town of Wareham. Selectman Schneider seconded. Selectman Winslow stated just to clarify it's a job positing and not an RFP.

MOTION: Selectman Holmes moved to post the job of CEDA Director for the Town of Wareham, Massachusetts. Selectman Schneider seconded.

VOTE: 5-0-0 (Unanimous)

C. Powers & Sullivan

MOTION: Selectman Holmes moved that the board have a combined meeting with the Finance Committee and have a representative from Powers and Sullivan to attend for Wednesday, December 14th and have nothing else placed on the agenda. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

D. Sewer Commissioners Election

Selectman Holmes stated that last week he assumed that the election of sewer commissioners was going to be on the April ballot. Selectman Holmes has found out since that it's not true and that the Senate's counsel was having problems with the language and he wanted to apologize for the misinformation. Mr. Andrews spoke briefly and said that he would keep the board updated on any information received.

E. Any town business

Selectman Winslow spoke about a request from Gateway Pawn to change the address to their junk dealers license due to a fire in the building. She stated that the change would have to come back before the board and asked if that could be brought up at the earliest agenda possible.

Selectman Winslow also spoke about the resignation of a member of the Board of Assessors.

Selectman Begley spoke about an email dated October 26th from Captain Al's Tiki Bar stated they would be closing from October – March and she researched it and stated that they should be asking the board and not informing them of

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-15-11 (CONT'D)

the closing. Selectman Begely asked that this be placed on an upcoming agenda.

Selectman Winslow asked if the Change of manager was ever taken care of for Zen Palace.

Selectman Begley said she emailed Chief Stanley & Mr. Andrews about the speed limit on Cranberry Highway. She read the email response from Chief Stanley.

11. **SEWER BUSINESS**

A. Any sewer business

Selectman Schneider asked Chairman Cruz when they were going to place back on the agenda discussion of Contract #3.

12. **LIAISON REPORTS**

Selectman Holmes stated that the member of the Conservation Commission that was brought up last week has resigned.

Selectman Winslow said today was National Recycling Day.

13. **ADJOURNMENT**

MOTION: Selectman Winslow moved to adjourn the meeting. Selectman Begley seconded.

VOTE: 5-0-0 (Unanimous)

14. **SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

Respectfully submitted

Janet Wilson

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 12-6-11

Attest:


Stephen M. Holmes, Clerk

Date Signed: 12-8-11

Date sent to the Town Clerk: 12-9-11

